

# Brooke Hill Academy Trust Coronavirus Risk Assessment for Term 4 Revised and Updated

<b>School Name: Brooke Hill Academy Trust</b>			<b>Date Assessed:</b>			<b>Assessed by: Dave Smith</b>				
<b>Task/Activity: Term 6 June 2022</b>						<b>Reference Number:</b>				
			Risk rating before implementing control measures			Risk rating after implementing control measures				
Activity/Task	Hazard/Risk	Persons at Risk	Likelihood (1-5)	Severity (1-5)	Risk/Priority	Controls Measures in Place			Additional Controls Measures Required	
Changes to testing in education from 21/02/2022	Risk of COVID	all				<p>From the 21/02/2022 the Government is removing the guidance for staff and students in education settings to undertake twice- weekly asymptomatic testing. Given that the risks of severe illness from COVID-19 in most children and most fully vaccinated adults are very low, this brings education into line with wider society.</p> <p>Free Test kits will no longer be available once current stocks are depleted.</p>				DfE advice to be followed. DfE COVID-19 helpline will still be available
Changes to Self-Isolation and daily testing of close contacts from Thursday 24 <sup>th</sup> February 2022	Risk if COVID	all				<p>From the 24<sup>th</sup> Feb the Government will remove the legal requirement to self-isolate following a positive test. Adults and Children who test positive will continue to be advised to stay at home and avoid contact with other people for at least 5 full days, and then continue to follow guidance until they have received 2 negative test results on consecutive days- in addition the government will no longer ask fully vaccinated close contacts and those under 18 to test daily for 7 days ,</p>				

						and remove the legal requirement for close contacts who are not fully vaccinated to self-isolate .				
NHS Contact Tracing	Risk of COVID	all				Routine Contact tracing will end and contacts will no longer be required to self-isolate or take daily tests.		3		
School attendance	Risk of COVID	all				<p>Staff, children and young people should attend their education setting as usual.</p> <p>This includes staff who have been in close contact within their household, unless they are able to work from home.</p> <p>The Government will end the legal obligation for individuals to tell their employer when they are required to self-isolate.</p> <p>As restrictions lift, some families may be looking to take holidays. As usual, parents should plan their holidays around school breaks and not take their children out of school on holiday during term time. Where a parent wishes to take their child out of school for whatever reason, the onus is on them to apply for a leave of absence and demonstrate why they believe the circumstances are exceptional. Schools make decisions on granting leave of absence, but will not normally do so for a holiday.</p> <p>School attendance is mandatory for all pupils of compulsory school age and it is a priority to ensure that as many children as possible regularly attend school.</p>				More information can be found at Gov.uk Living with COVID-19 plan
School attendance	Absence	Children				<p>The position on recording school attendance in the register has not changed.</p> <p>Where the pupil is following advice to self-isolate prior to confirmed case of COVID-19 they should be recorded as code x.</p> <p>Where a pupil has a confirmed case of COVID-19 they should be recorded as code I(illness)</p>				
Early years settings	COVID	Children and adults				Requirement to notify Ofsted of COVID -19 is no longer required.				
Working in the school	Disposal of waste that may be contaminated	Employees Pupils Contractors Visitors	5	5	25	All waste that has been in contact with the relevant person, including used tissues, and masks if used, should be put in a plastic rubbish bag and tied when full. The plastic bag should then be placed in a second		5		

	by a coronavirus sufferer	Volunteers				bin bag and tied. It should be put in a safe place and marked for storage until the result is available. If the individual tests negative, this can be put in the normal waste.  Should the person test positive, the Health Protection Team will provide instructions about what to do with the waste.				
Working in the school	Contracting and spreading of infection – personal hygiene –	Employees Pupils Contractors Visitors Volunteers	5	5	25	<p>Basic infection controls should be followed as recommended by the government:</p> <ul style="list-style-type: none"> <li>Cover your mouth and nose with a tissue or your sleeve (not your hands) when you cough or sneeze.</li> <li>Put used tissues in the bin straightaway.</li> <li>Wash your hands with soap and water often – use hand sanitiser gel if soap and water are not available.</li> <li>Try to avoid close contact with people who are unwell.</li> <li>Clean and disinfect frequently-touched objects and surfaces.</li> <li>Do not touch your eyes, nose or mouth if your hands are not clean.</li> </ul> <p>Pupils asked to clean hands when arriving at school, returning from breaks, after using changing rooms, and before and after eating. Hand sanitiser to be available in each classroom (in use), entrances and exits of buildings, and near lunchrooms and toilets.</p>		5		<p>Guidance and recommended risk control measures will be sourced directly from the GOV.UK website wherever possible.</p> <p>Control measures will be revised and updated when the latest government guidance is released.</p>
Working in the school	Hand-contact points  Poor hygiene and welfare conditions leading to staff	Staff Visitors Delivery drivers Pupils Volunteers	5	5	25	<p>Toilets to have a regular supply of hot and cold water complete with soap and towels.</p> <p>Hand sanitiser available (where required).</p> <p>Kitchen area to have a safe supply of mains cold water.</p> <p>Hand-contact points cleaned daily/where practicable.</p>		5		

	discomfort or illness					<p>Toilets and kitchen area to be regularly cleaned.</p> <p>Teaching staff to implement controls to prevent overcrowding and ensure two-metre social distancing.</p>			
Working in the school	Infection control	Staff Visitors Delivery drivers Pupils Volunteers	5	5	25	<p>We will have extra cleaning schedules in the schools and cleaning items in each classroom.</p> <p><b>We have appropriate cleaning regimes, using standard products such as detergents.</b></p> <p>We have in place an appropriate cleaning schedule. This will include regular cleaning of areas and equipment (for example, twice per day), with a particular focus on frequently touched surfaces.</p> <p>PHE has published guidance on the <a href="#">cleaning of non-healthcare settings</a>.</p> <p>The premises officer in each school has a fogging device to disinfect areas in the school which is used when required .</p> <p><b>Respiratory hygiene</b></p> <p>The 'catch it, bin it, kill it' approach continues to be very important.</p> <p>The <a href="#">e-Bug COVID-19 website</a> contains free resources for you, including materials to encourage good hand and respiratory hygiene.</p> <p>Occupied spaces are to be kept well ventilated, fresh air should freely flow throughout the building.</p> <p>Use of PPE – most staff will not require PPE beyond their normal need for work, for those that do require PPE we keep a stock in each school.</p> <p>Decontamination – following advice/guidance from the Health Protection Team.</p> <p>Refer to guidance and posters (where required).</p> <p>Education poster on COVID-19 to be displayed at the main entrance to the school building(s).</p> <p>'Staying COVID-19 Secure in 2020' poster in place at reception.</p>		5	

Face coverings in education and circumstances where face coverings should be worn.	Updated advice 22/02/2022	All school staff				<p>As part of the government roadmap.</p> <p>it has been determined that it is no longer necessary to wear face coverings in classrooms or communal areas by pupils and staff.</p> <p>Face coverings are not required by staff and visitors in although if people feel more comfortable with wearing them we allow this in Term 4 and keep it under review.</p> <p>The reintroduction of face coverings for staff may be advised for a temporary period in response to localised outbreaks, including variants of concern.</p> <p>If we have an outbreak in any of our schools, a director of public health might advise us that face coverings should temporarily be worn in communal areas or classrooms (by pupils staff and visitors, unless exempt). Our outbreak management plans cover this possibility.</p> <p>The SLT will keep under review the use of face coverings across the MAT</p>			5	Under our latest updated measures response to the new variant Omicron we are asking all staff to wear masks again in communal areas around the schools.

## Risk/Priority Indicator Key

Likelihood
1. Improbable / very unlikely
2. Unlikely
3. Even chance / may happen
4. Likely
5. Almost certain / imminent

Severity (Consequence)
1. Negligible (delay only)
2. Slight (minor injury / damage / interruption)
3. Moderate (lost time injury, illness, damage, lost business)
4. High (major injury / damage, lost time business interruption, disablement)
5. Very High (fatality / business closure)

RISK / PRIORITY INDICATOR MATRIX						
LIKELIHOOD	5	5	10	15	20	25
	4	4	8	12	16	20
	3	3	6	9	12	15
	2	2	4	6	8	10
	1	1	2	3	4	5
		1	2	3	4	5
		SEVERITY (CONSEQUENCE)				

Summary		Suggested Timeframe
12-25	High	As soon as possible
6-11	Medium	Within the next three to six months
1-5	Low	Whenever viable to do so

## Review Record

Date of Review	Confirmed by	Comments
05/11/2020	SLT	Reviewed in relation to the latest DfE and government guidance released 01/11/2020
04/01/2021	SLT and Trustees	<p><b>Reviewed in relation to the latest DfE and Government guidance and in consideration to “S.44 and S.100 of the Employment Rights Act 1996”, we consider that all 3 schools whilst following the guidance and the risk assessment are safe to open .The Government’s position appears to be that primary schools should continue to open on (Monday 4<sup>th</sup> January 2021). The trustees are closely monitoring the national and local situation and are comfortable with the current arrangements across the trust to open all 3 schools, this will be reviewed weekly or if things change significantly.</b></p>
01/02/2021	SLT and Trustees	<p>Review of the risk assessment, following advice from the DfE re the new COVID variant it is advisable for all staff to wear a Visor in school whilst in the classroom and a Visor and Mask when in any other area of the school or outside.</p> <p>All 3 schools are now offering COVID-19 Lateral Flow Self Testing kits to all staff.</p> <p>All school risk assessments in areas not covered by this COVID risk assessment will be reviewed when it is reasonable and practicable to do so, it has been noted by the Trustees and we will keep this under review.</p>
05/02/21	Track & Trace QR Posters	Each school is now set up with the QR posters and all visitors to each school with use the NHS App to scan the poster on arrival.
23/2/2021	SLT	Reviewed in relation to the latest DfE and government guidance on 22/2/2021
25/03/2021	SLT	Reviewed in relation to the latest DfE and government guidance on 25/3/2021
30/04/2021	SLT	Reviewed in relation to the latest DfE and government advice on 30/04/2021 , however we have decided as a school BHA that we are still not in a position to have external Music Teachers and Sports Coaches in the school and we will keep this under review during Term 5

11/05/2021	SLT	Reviewed in relation to the latest government advice from the 17 <sup>th</sup> May 2021 and the advice that applies to face coverings by staff in schools.
10/06/2021	SLT	Reviewed in relation to the latest government advice, each school is now allowing some external providers in to offer sports sessions and music lessons and this will be kept under review during Term 6. Any changes to COVID restrictions locally or nationally will be reviewed and the risk assessment amended as necessary.
23/09/2021	SLT	Reviewed no changes necessary
29/11/2021	SLT	Reviewed in response to New COVID variant Omicron. Additional measures response reviewed and all 3 schools to revert back to mask wearing in community areas , visitors and school Christmas activities to be kept under review against latest advice and local situation.
03/12/2021	SLT	Reviewed and decided that each school would not have parents in to watch the nativity plays due to the rise in COVID and concerns around the new variant, Parents informed of this decision through a letter sent to all via parentmail.
04/01/2022	SLT	Reviewed with the SLT on 03/01/2022 latest measure is in red on the risk assessment re changes to self-isolation rules. All other measures remain as they were and the risk assessment will continue to be reviewed in line with the latest advice.
19/01/2022	SLT	South Witham Academy are now following the additional COVID-19 guidance for educational settings mitigation measures and contingency planning released by Lincolnshire County Council 17/01/2022. Guidance will also be followed at all schools re enhanced measures for multiple cases.
22/02/2022	SLT	This is the completely revised risk assessment for Term 4 2022 in line with the latest Government advice announced on the 21/02/2022. Major changes in the COVID-19 roadmap set out by the Government on the 21/02/2022 are reflected in this risk assessment and it is a much more slimmed down version than all other COVID-19 assessments.

I have read the risk assessment and understand and accept its contents form part of my job role. I will keep myself informed of any changes.

Employee Name (Print)	Employee Signature	Date
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